

NATIONAL COMMISSION FOR BACKWARD CLASSES(NCBC)

NEW DELHI

MINUTES OF THE VIDEO CONFERENCING HELD ON 21st

MAY, 2020

PRESENT:

Dr. Bhagwan Lal Sahni – Chairperson

Dr. Lokesh Kumar Prajapati- Vice- Chairperson

Shri Achary Thalloju- Member

Shri Kaushlendra Singh Patel- Member

Dr. Sudha Yadav- Member

**OFFICERS PRESENT TO ASSIST THE COMMISSION
MEETING:**

Shri Ajoy Kumar – Secretary

Shri Braja Kishore Pati- Deputy Secretary

Dr. M.M. Chhtopadhyay- Joint Director

Shri J. Ravishankar- Under Secretary

m/s

AGENDA ITEM NO. I: Discussing Future course of action and making Roster for smooth & safe functioning of NCBC.

After welcoming all the participants, the Hon'ble Chairman, NCBC expressed his concern regarding smooth functioning of NCBC during Covid-19 pandemic situation and proposed to prepare weekly Roster for Hon'ble Vice-Chairman and Members of NCBC to attend the Office while maintaining social/physical distancing during lockdown.

Roster for other Officers/Staff of NCBC has already become operational. As discussed in the Meeting, the Roster for Hon'ble Members was decided as follows;

1. First Week of June: Hon'ble Member Shri Kaushalendra Singh Patel
2. Second Week of June: Hon'ble Member Dr. Sudha Yadav
3. Third Week of June: Hon'ble Member Shri Achary Thalloju
4. Fourth Week of June: Hon'ble Vice-Chairman Dr. Lokesh Kumar Prajapati

AGENDA ITEM NO. II: Handling and Disposal of Grievances through Information and Technology (ICT).

It was noted that NCBC already vide its Letter No. NCBC/40/25/2018-Admn. dated 15.05.2020 requested to NIC Cell, MSJE to submit a proposal to NCBC for programming and implementation of Online Centralized Public Grievance Redressal and Monitoring System in NCBC and setting up a complete IT Cell/Media Cell in NCBC (Annexure-I).

AGENDA ITEM NO. III: Disposal of Grievances received on Email.

It was noted that NCBC had already vide its Office Order No. NCBC/11/03/27/2020-RW-Misc. dated 19.05.2020 issued guidelines regarding

Thalloju Acharya.

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Steps to be followed for Grievances/Complaints/Petitions handling through email which is being implemented (**Annexure-II**).

AGENDA ITEM NO. IV: Arrangement of Video Conferencing for Hon'ble Chairman/Vice-chairman and Members.

Regarding Video Conferencing Facility, it was noted that NCBC already vide its Letter No. NCBC/11/05/03/2020-RW Dated 19.05.2020 had sent to Sr. Technical Director, NIC Cell, MSJE for their technical support in this regard and copy of reply received from NIC Cell, MSJE vide its Email dated 20th May, 2020 along with Quick User Guide to participate in group Video Conferencing Meeting using Webroom link has been circulated to Hon'ble Chairperson/ Vice-Chairperson/Members (**Annexure-III**).

AGENDA ITEM NO. IV: Any Other Items.

1. Hon'ble Chairman NCBC and other Members had expressed their serious concern on following two issues and decided to take up on priority:-
 - a. A Complaint dated 18.05.2020 has been received to NCBC from Hon'ble MP Sukhbir Singh Jaunapuria regarding Gang rape of a minor girl in District Tonk, Rajasthan. Hon'ble Chairman advised that Hon'ble Vice-Chairman and Hon'ble Member (SY) shall visit the place to find out the facts and a letter also needs to be sent to Rajasthan Government for necessary action.
 - b. A Complaint dated 16.05.2020 has been received to NCBC from Shri Karunanidhy Govindarajalu regarding Zero reservation to OBCs in PG Medical Admission under AIQ. Hon'ble Chairman directed that an

Jhalloju Acharya

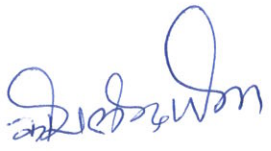
[Signature]

urgent letter needs to be sent to Secretary, Ministry of Health and Family Welfare for necessary action.

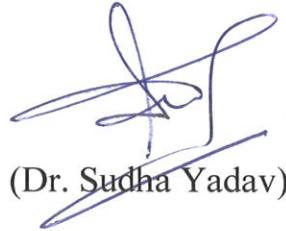
2. Hon'ble Vice-Chairman suggested that apart from the Annual Report of NCBC, Special Annual Report (work done by Commission in last one year) should be prepared by NCBC for which every Member shall give their feedback/ special report for compilation by Research Wing.
3. All Members including the Vice-Chairperson and Chairperson expressed their concern for low allocation of funds to NCBC for financial year 2020-21. It was decided to take up the matter with MSJE to increase the Budget allocation for NCBC during the current financial year 2020-21.


(Shri Achary Thalloju)


Member


(Shri Kaushalendra Singh
Patel)

Member


(Dr. Sudha Yadav)

Member


(Dr. Lokesh Kumar Prajapati)

Vice- Chairperson


(Dr. Bhagwan Lal Sahni) 7/9/20

Chairperson

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 नई दिल्ली - ११००६६
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भारत सरकार

सामाजिक न्याय एवं अधिकारिता मंत्रालय
 राष्ट्रीय पिछड़ा वर्ग आयोग

**Most Immediate
 Speed Post**

Government of India

MINISTRY OF SOCIAL JUSTICE & EMPOWERMENT
 DEPARTMENT OF SOCIAL JUSTICE & EMPOWERMENT
 NATIONAL COMMISSION FOR BACKWARD CLASSES

File No. NCBC/40/25/2018-Admin

Date: 15.05.2020

To,

Ms. Anubha Goyal,
 Senior Technical Director, NIC Cell.
 Department of Social Justice & Empowerment
 Shastri Bhawan, New Delhi- 110001.

**Sub: Constitution and Strengthening of information Technology
 (IT) Cell for website management and implementation of Online
 Centralized Public Grievance Redressal and Monitoring System
 (Agenda Item No. IX (b)).**

Madam,

Kindly refer to the above mentioned subject. It may be noted that the matter was discussed interalia in full Commission Meeting held on dt. 17.10.2019 and it was decided that for setting up Online Centralized Public Grievance Redressal and Monitoring System in NCBC, Director NIC may be requested to submit a proposal.

2. Therefore, you are requested to submit a proposal to NCBC for programming and implementation of Online Centralized Public Grievance Redressal and Monitoring System in NCBC and setting up a complete IT Cell/Media Cell in NCBC.

3. This issues with approval of Hon'ble Chairman, NCBC.

Your faithfully,

J. Ravishankar
 (J.Ravishankar)

Under Secretary (Admin.)

011-26189211

Copy for information and necessary action to:

1. PS to Chairman/VC/Members/Secretary.
2. DS/JD/US/SO/AO(C)/RO(A)/RO(R).

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 DEPARTMENT OF SOCIAL JUSTICE & EMPOWERMENT
 NATIONAL COMMISSION FOR BACKWARD CLASSES

F. No. NCBC/11/03/27/2020-RW-Misc

Date: 10.05.2020

OFFICE ORDER

Steps to be followed for Grievances/Complaints/Petitions handling:-

1. All Grievances/Complaints/Petitions and/or correspondence received from any source shall be marked/endorsed to the RO/RI concerned on the Official Email ID of the Research Wing.
2. Under the supervision of respective ROs the papers shall be endorsed to the respective RIs on their Emails.
3. Any paper received manually shall be handed over to the respective RI through the RO. RI will scan the paper and keep it in the file created on the Computer.
4. RI will create separate file/folder on which the same no. shall be given as it is in the manual file.
5. Grievances/Complaints/Petitions shall be process through Email observing channel of submission as laid down in order no. NCBC/11/08/05/2019-RW dated 29.08.2019.
6. The file will be sent to the Hon'ble Chairman/Vice-Chairman/Members concerned electronically on their emails or their PS emails as directed by them.
7. Reports shall be called for/ replies sent via Email/Whatsapp.
8. This issues with the approval of the Hon'ble Chairman, NCBC.

Yours faithfully

M.M. Chattopadhyay,
 (Dr. Madhumala Chattopadhyay)
 Joint Director (Admin)
 011-26189212

Copy to: PS to Hon'ble Chairman/ Vice-Chairman/ Members/ Secretary/ Deputy Secretary/Under Secretary/ ROs/RIs.

J.S. / M.M. Chattopadhyay,
 10/5/2020

19/5/2020

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Government of India

MINISTRY OF SOCIAL JUSTICE & EMPOWERMENT
DEPARTMENT OF SOCIAL JUSTICE & EMPOWERMENT
NATIONAL COMMISSION FOR BACKWARD CLASSES

Most Immediate/By Spl Messenger

F.No. NCBC/ 11/5/30/2020-RW

Dated: 19th May, 2020

To

Dr (Ms) Anubha Goel, Sr Tech Director, NIC Cell of MSJE,
Shastri Bhavan, New Delhi

Subject:- Introduction /Facilitation of E-office System and Video Conferencing in NCBC

Reference : DAR&PG OM No 30011/12/2015-O&M (CN-6452) dated 13.5.2020 reg
Framework for Work From Home(WFH) .

Madam,

The undersigned is directed to inform that NCBC generally agrees to the measures proposed in the Draft Consultation Paper, circulated vide DAR&PG OM dated 13.5.2020 cited under Reference above (**copy enclosed for ready ref**) and to inform that NCBC wants to introduce the E-office System for processing files/documents/receipts and Video Conferencing Facility for holding Meetings/Hearings/Consultations/Discussions in NCBC. But since NCBC has been a facing a severe manpower crunch and no expertise/experience is available in NCBC for operationalising e-office and video conferencing , it is requested that NIC may extend their support by opening an NIC Cell for NCBC or by lending/deputing an experienced Technical Expert/ Officer out of their regular manpower for a period of about 6 months to assist NCBC in this regard. If necessary, NCBC is prepared to pay the normal pay & allowances to the Technical

Officer/Expert on attachment/secondment basis with same terms & conditions and same rank/ pay as are applicable to the regular Technical Officer in NIC. A very early response will be appreciated in this regard.

2. This issues with the approval of competent authority.

Encl: As above

Yours faithfully,

M.M. Chattopadhyay

(Dr (Ms) MM Chattopadhyay)
Jt Director

Copy to:- 1) DG, NIC, CGO Complex, New Delhi
2.) Jt Secy(BC), DoSJE, Shastri Bhavan
3) Dep Secy(O&M), D/o AR&PG, Sardar Patel Bhavan, New Delhi.